



Guidelines for MICE Events & Gatherings **IN THE MALTESE ISLANDS**

Your Planning Partner

Know what to expect and plan ahead - We have gathered the info you need about Covid-19 measures, rules and regulations.

Updated November 2020

Due to the rapidly changing circumstances, the protocols listed here may change at any time . Whilst we try to update the info as quickly as possible, we suggest you to [contact us](#) before going ahead with your plans.

AIRPORT & FLIGHTS



Flight Schedule

Click [here](#) for the latest Flight Schedule. Information on country specific travel requirements and bans is available [here](#).

Before you go

All persons travelling to Malta must complete the **Public Health Travel Declaration and the Passenger Locator Forms** which can be downloaded from [here](#).

Every country is likely to have its own health & safety protocols in place. We recommend that the relevant airline is consulted for guidance on the latest protocols prior to travel.



At the Airport



Safety measures have been put in place for all passengers and employees at the airport.

Click [here](#) to view all the safety measures at the airport.

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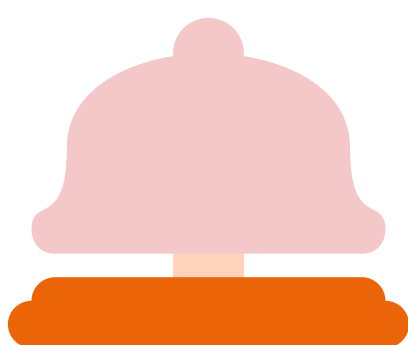


ACCOMMODATION



Rosselli- AX Privilege

RECEPTION



Reception staff & porters practicing **physical distancing, regular hand sanitising & wearing masks.**

Sanitising wipes for guest luggage for use by guests & porters.

Contactless Payment Methods available.

Temperature control on entrance with isolation of those with temperature more than 37.2 Celsius/ 98.96 Farenheit.

Alcohol dispenser made available.

Central Key Card Deposit Box for collection & disinfection of room keys.

ROOMS

Hand Sanitiser either available as a bathroom amenity or for sale in minibar.

Guest room **decluttered** of unnecessary items.

Enhanced **disinfection** of high contact surfaces.





Kempinski Hotel San Lawrenz

ACCOMMODATION

PUBLIC AREAS



- Documented, **hourly anti-viral disinfection** of high hand-contact areas.
- No air flow dryers or revolving cloth towels. **Disposable paper towels** only.
- **Elevator social distancing** enforced (2m distance per person). Only people in same party should use elevator together, otherwise one person at a time.

DINING

- **Buffet services** can be offered based on the principle of no customer manipulation and intervention. Buffet service shall be fully assisted, i.e. staff will handle plates and food from behind full acrylic/ glass screens.
- Staff must always wear appropriate **masks or visors and maintain social distancing practices**, particularly controlling queues of patrons waiting to be served at buffet tables.



MAINTENANCE



Establishments need to produce maintenance and testing documents relating to microbiological & chemical water analysis and provide records of maintenance and operation procedures for dishwashing, laundry equipment and air conditioner maintenance.



Image: Taste History

RESTAURANTS

SERVICE



Extended service time to avoid guest crowding.
No self-service dispensers or counters.
Contact details of 1 person per group is kept for 4 weeks and stored by date and time of visit.
 Staff to wear **masks or visors**.

ON THE TABLE



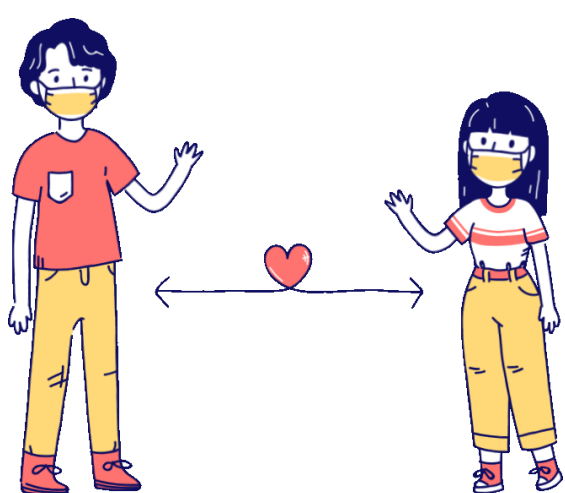
Use of **disposable** condiments and **single use** items instead of bottles and containers.
Minimal material on tables for effective disinfection.
 Tables & chairs to be **disinfected** after each use.
Menus are replaced with single use ones and/or QR codes.

HYGIENE



All dishes, silverware, and glassware used in every table sitting need to be **washed and disinfected** including items that have not been used.
Tablecloths & napkins are changed after every sitting.

General hygiene and safety protocols are the same as those for accommodation. For the full list click [here](#).



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METRES PERSONAL
DISTANCING



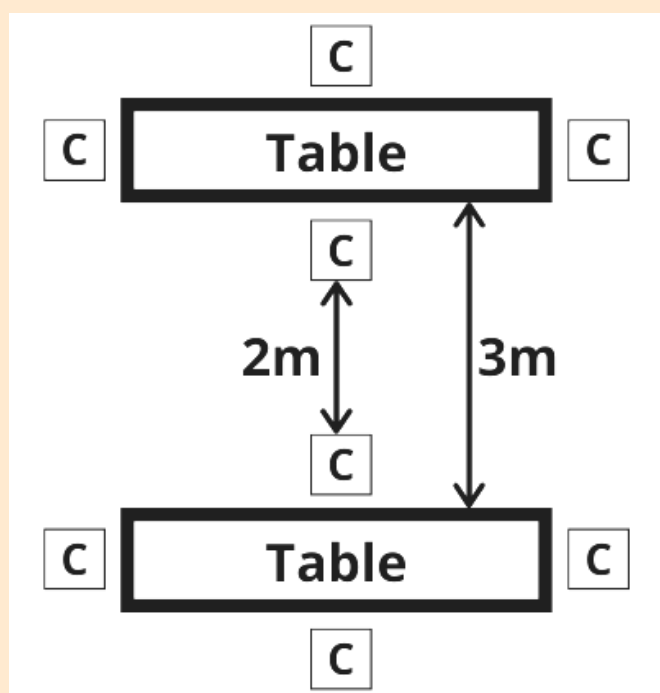
10

Maximum persons
per table



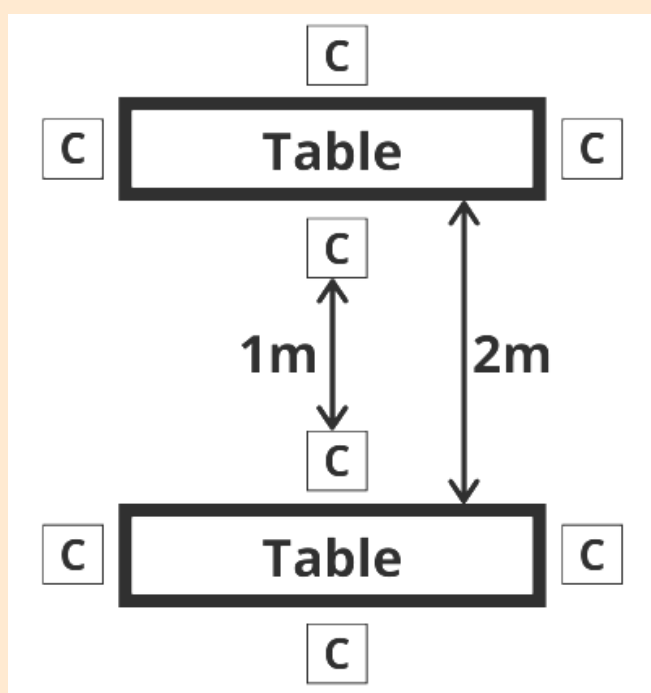
DISTANCE BETWEEN TABLES

INDOORS



1 client per 4sqm

OUTDOORS



General hygiene and safety protocols are the same as those for accommodation. For the full list click [here](#).



Bars and Clubs are
CLOSED.



Snack Bars and Kiosks remain open.
NO ALCOHOL
may be served.



They are to close
between **11pm and 5am.**





Image: Malta Bus Coop

TRANSPORTATION



TAXIS

- Keep all **windows open** wherever possible.
- **Sit in the back**, preferably behind the passenger seat to create physical distance.
- Drivers are encouraged to consider adding a **partition** behind the front seats.
- If possible **pay online or with a contactless card**.
- Drivers are encouraged to **clean and disinfect** the car regularly.



COACHES & MINIBUSES

Coaches and vans operate at up to **50% of their maximum capacity**.



BUSES

- **Maximum limit** of passengers on the bus has been reduced.
- **Be guided** by the stickers on the floor of the bus.

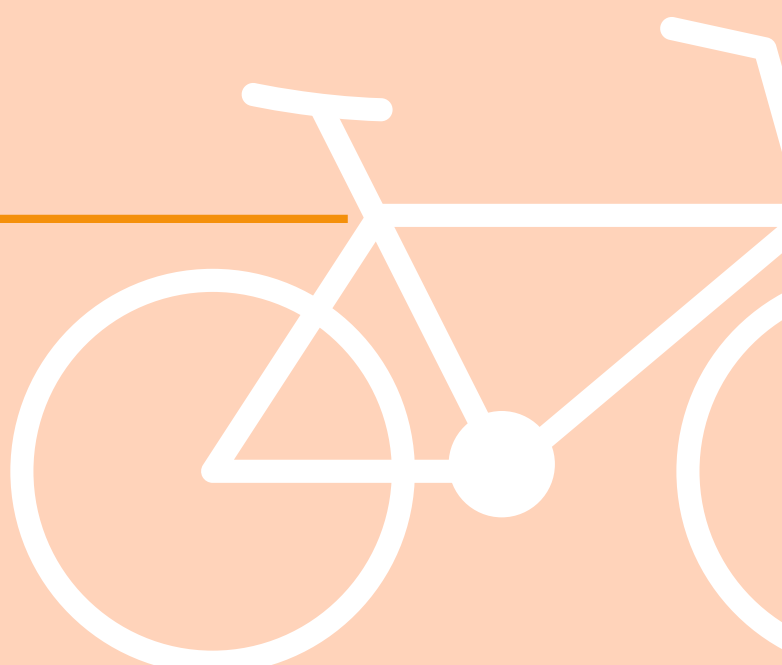




Image: HERA Cruises

TRANSPORTATION

Make use of
sanitisers
on board.

Air conditioning systems
in vehicles can be switched on,
avoiding the recirculated air option for
the vehicle's ventilation.

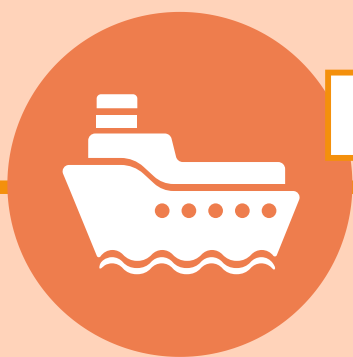
Face masks
are required on all
public transport.

When waiting to board
wear a mask
and observe the
social distance of 2 metres
from other persons.

COMMERCIAL PASSENGER VESSELS



- Vessels licensed to carry more than 10 persons may carry a **maximum of 10 or 65% of their max capacity**, whichever is the higher, and shall not exceed 1 person per 4 sqm of space.
- Vessels should observe the **mass events & gatherings regulations**.
- Passenger vessels that will carry more than 100 persons must seek approval by the Malta Tourism Authority*.



FERRIES

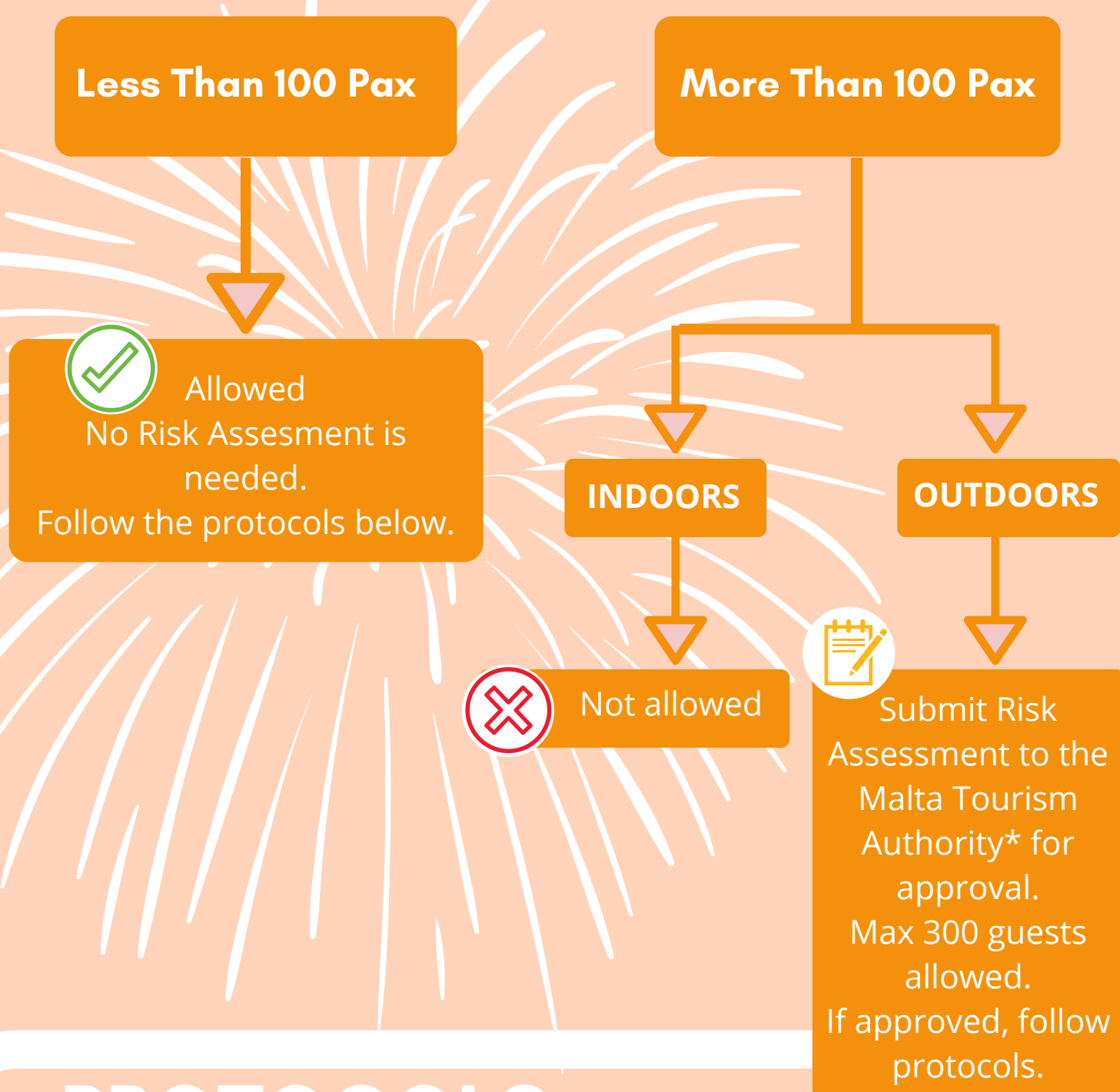
- Ferries are carrying up to 50% of their maximum capacity.
- Observe the social distance of 2m from other persons and wear a face mask at ferry terminals/ landing sites and throughout the journey.





Image: Petite Events

EVENTS & GATHERINGS



PROTOCOLS

Regulate entrance into and exit from the area where the event is taking place, adopting appropriate **crowd management techniques**.

Ensure that the maximum number of attendees is **1 person (including staff) per 4 sq. metres** of the total area being utilised.

Keep records of the **contact information** of at least one person per group/household/party, for 28 days after the event.

Minimise the duration of the event as far as practicable, particularly in the case of events taking place in closed/indoor spaces.

Except in the case of families with children and people from the same household, **no more than 6 persons** can sit /stand together in a group.

Ensure that each group of attendees maintains **physical distancing** of at least 2m from other groups.

Ensure that organisers and staff wear **masks or visors** during the event in cases where they may need to remain in close contact with each other for prolonged periods in a closed indoor space (e.g. in a kitchen) or where maintaining a 2m distance is not possible.

GENERAL PROTOCOLS & SUGGESTIONS

GATHERINGS
OF NO MORE THAN
6 PERSONS

FACE MASKS
ARE REQUIRED
EVERYWHERE INCLUDING
OUTDOORS

SOCIAL DISTANCING
OF 2 METRES
and **PERSONAL HYGIENE** are
recommended at all times

When organising an event,
ENGAGE A LICENSED DMC
to help you, get in touch with
us and ensure arrangements
are in line with **LATEST
PROTOCOLS.**